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MINUTES

OF THE 10 SEPTEMBER 1984

MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

Members:

(Chairman)

Consultant:

Others:

2. The Minutes of the 6 August 1984 meeting were approved with the following change: on page 4, under paragraph c. Elevator area wallpapering, line 11, the name [redacted] should read [redacted] expressed his thanks to [redacted] for chairing the August meeting in his absence.

3. Committee Reports

a. Exhibits

[redacted] gave the following Exhibits Committee report:

October - The Intelligence Fair.

[redacted] made a notebook available to attendees that was supplied to her by Pickett Randolph, showing various posters and photographs of those items that [redacted] will be displaying in this exhibit. [redacted] has been in touch with [redacted] a collector of OSS items, who is bringing about 30 items from Wichita, Kansas. A number of these items were featured in the 1981 Time-Life book The Secret War and will include weapons and equipment used by OSS agents. It will also include agent communication, explosive (inert), and escape items. The Historical Intelligence Collection (HIC) is exhibiting some of its unclassified items, including a number of medals received by Allen W. Dulles for his efforts in the OSS during the Second World War. The National Security Agency (NSA) is lending us an Enigma Machine and the analog of the Japanese "Red" Machine. [redacted] inquired as to whether

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25X1 there was a list of items to be insured. It was noted that
25X1 [] who works in [] office, is covering
the project while [] is away. 25X1

25X1 There was a suggestion that [] check into the
possibility of someone lending her some of the photographs
(showing the growth of the Agency) that were taken when we were
located in the 23rd Street area to show some of the history of
the Agency. 25X1

25X1 [] reported that [] had the notices
ordered, but didn't say anything about printing cards. 25X1
25X1 [] offered to check with [] concerning a list
of the items to be insured. 25X1

November - Employee Art Exhibit

25X1 [] would like to run this exhibit into
December. 25X1

25X1 December - [] (presently on TDY) would like to
display his collection of White House Christmas cards. [] 25X1
25X1 [] commented that the cards are big, very nicely done, and
would appear along with additional information concerning the
collection. 25X1

25X1 The members present were in favor of pursuing the
possibility of having this Exhibit, and [] said that she
would talk to [] when he returned from his TDY. 25X1

January - American Originals Exhibit.

25X1 [] reported that very shortly he will be
getting the information he needs to print the explanation of
the different photos and the history of how they came into
being. There was some discussion concerning our cost of
bringing this display to Headquarters. [] indicated
that the collection would be coming from two locations--Houston
and San Francisco--and it was being supplied to us without fee
to the owners. The owners are delighted to provide the
collection and have asked only for some sort of certificate
showing that they have contributed their art for our use. The
only expenditure for us will be the cost of shipping the items
to and from and insuring them while they are here. At the
present time, we have no estimate of the cost of shipping. [] 25X1
25X1 [] said that in order to come up with an estimate, we will
need to have the size and weight of each piece of artwork. We
will also need to know how many are behind glass and how many
are framed panels. [] said that at some point we are
going to have to have an estimate before we contract someone to
move it. The person who does the shipping would also do the 25X1

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25X1 packing. [] understands that we will contract with
one firm in each location to move and pack items. []
25X1 indicated that we should ask them for the numbers, sizes,
25X1 whether or not they contain glass and the weight of each piece
of artwork. [] suggested that we put the titles and
values on the list and then we will be all set for the
insurance, too. [] said that after we have the
information, we will arrange for packing and shipping
organizations to come in and look at the job so that they can
estimate the amount of packing material that will be needed.
25X1 [] will give [] a preliminary report before
next meeting.

25X1 February - [] reported that February is black
history month, but we don't have anything lined up yet for
February. He suggested that we have begun to scratch pretty
deeply for all the national heritages (the set of photographs
on Spanish architecture is not very exciting) and that maybe
the FAC would like to consider some other form of display other
than just a few photographs. He said that he would talk with
the EEO director to explore some other possibilities or other
forms of recognition for the various ethnic groups. []
25X1 indicated that her office (P&PD) has been in touch with the EEO
office many times to make them aware of their services, but
they need to be contacted in advance to allow them enough time
to put together the requested items. [] asked that
25X1 the FAC to go on record as being unwilling to be associated
with such meager displays as the one that was put together for
Hispanic Month.

25X1 [] further reported that we have one display proposed
25X1 by [] but it has not yet been scheduled.

25X1 [] proposed that in the month of October each year
we have an in-house exhibit. Our insurance policy becomes due
on October 5th, and it confuses the issue to bring in other
items that need to be insured. She suggested that if we have a
photography show or something in-house in October, it would
help. Someone has expressed an interest in crafts, and we
could probably have a craft show in the Spring. [] said
25X1 we would need a chairman.

4. Old Business

a. Gold Leaf Filling of Letters and Stars in Main Entrance Area

Mr. Fitzwater shared with [] his concern about
25X1 putting gold leaf in the letters and stars in the main entrance
area. He is reluctant to change the clean, pristine appearance
of the front lobby. [] suggested that we might talk

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to the individual who did the original work and find out if it is irreversible in the event that we try it and do not like it. It was suggested that we might apply gold leaf to one word and a couple stars and see if it is as attractive as we think it might be.

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[] said that we might want to have a piece of marble engraved and have the gold leaf applied so that we could see a sample. It is his opinion that to apply the gold leaf to the wall would be irreversible. The gold leaf process is a three or four level application. There was a considerable amount of discussion on the pros and cons of doing the gold leaf. There was some concern expressed by [] that the wall is both difficult to photograph and difficult to read.

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[] suggested that we talk to several firms to see if they would provide an example of gold leaf for us to see.

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[] provided the name of a company which might be consulted.

b. Wall Map in B Corridor elevator area

25X1

[] reported that [] had asked him to inform the FAC that he had spoken with [] concerning the very discernible line in the map located in the area of the B-corridor (blue) elevators on the first floor. [] and

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[] will attempt several solutions to determine whether or not the maps can be cleaned. If they, in fact, can be cleaned, [] will supervise the cleaning by CDG. [] will be in touch Friday with

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[] and let him know whether or not the testing is successful.

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c. "Design for Living" brochure

25X1

[] reported on the "Design for Living" brochure. The DCI had learned about it and a copy was requested by his special assistant. The Director had no comment. However, Mr. McMahon, who had also asked for a copy, sent a note to Mr. Fitzwater requesting that the project be cancelled.

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[] has asked the DDA to reopen the matter with the DDCI at some time in the future.

d. Floor Tile in Ground Floor Corridors

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[] reported that someone asked if we found a bargain basement sale. [] commented that when he had had occasion to come in through the Northeast entrance, and was introduced to the beige floor, he had the feeling that it was very restful. Discussion among the members present disclosed that there have been a lot of negative comments particularly

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about the color of the tile, but [] thought it had an advantageous effect of giving a lighter look. [] offered that she had received both negative and positive comments. It appears that some of the concerns are that the color clashes with the walls and doors, that it seems to be deteriorating already in some areas and looking worn, and that the color is just not very good looking. Although it seems that there is much objection, the FAC is not in favor of suggesting a change in the tile at this time. []

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5. New Business

a. Helms Portrait

[] to look at the wrinkles developing in the photographic copy of the Helms portrait.

b. Use of common colors for doors, color panels, etc., in Headquarters Building and the new Annex

[] said that it may be premature, but with the new building coming up, he feels that it might be wise to reexamine some of the colors that we have been using.

[] spoke with regard to the proposed new annex. He said he had learned that they have begun to put together preliminary color boards for the new building. They have begun to look at color because they had to decide on the terrazo for the entrance corridor.

There was a lengthy discussion concerning the colors as they have been used in the present Headquarters building and the colors that will be used in the new building. After discussion it was decided that the issue should be tabled until we get color proposals for the new building.

[] reported that they're going to be experimenting with painting lavatory stalls. They will paint a few lavatories and then give people time to comment. An outside contractor is compiling a book of standards for the building in accordance with what is now in existence. We will have to see exactly what the 12 colors are for the building, and if we are going to be doing some changes; but right now would be an awkward time to make changes. [] suggested that perhaps the men's room colors should be different from the ladies' room colors. []

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c. Note of appreciation to []

[] announced that he will send a note of recognition to [] and he would like the minutes to reflect our appreciation of her long service on the FAC. []

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6. The next meeting of the FAC will be held on Monday, 15 October 1984 at 1100 hours in Room 7D32.

7. The meeting was adjourned at 1220 hours.



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